

CHITTENANGO BOARD OF EDUCATION  
REGULAR MEETING  
Chittenango Middle School  
September 3, 2024  
6:30 P.M.

**A G E N D A**

**I. Call to Order**

- A. Pledge of Allegiance
- B. Roll Call
- C. Visitors are recognized and welcomed.

**II. Public Comments**

The Chittenango Central School District Board of Education welcomes and encourages public input and comments. Board meetings are open meetings held in public, but are not public meetings in the sense of traditional town meetings. The Board accepts and understands its obligation to represent and to listen to the community. The time for public comments is offered at the beginning of every Board meeting. Members of the public are also encouraged to contact Board members before or after Board meetings to express concerns. The Board reserves the right to encourage or exclude comment at any other time. Public comments, at Board meetings, are welcomed within a controlled forum format, as facilitated by the Board President, which does not permit open discussion of confidential issues, such as, but not limited to, student discipline and personnel performance. Issues of a confidential nature would be forwarded to the Superintendent for further review and response.

**III. Consent Agenda**

Upon motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, the following resolutions were offered:

- A. Minutes
  - 1. Approve the Minutes of the Board of Education meeting from August 20, 2024.
- B. Financials
  - 1. It is recommended that the Appropriation Status Report for June 2024 be accepted.
  - 2. It is recommended that the Revenue Status Report for June 2024 be accepted.

**IV. Educational Presentation/Topics**

- A. New Teaching Staff: Michael Eiffe – Information/Discussion

B. School Opening 2024-2025: Michael Eiffe – Information/Discussion

**V. Old Business**

A. Capital Project Update: Michael Eiffe/Scott Mahardy – Information/Discussion

**VI. New Business**

A. It is recommended that the Board of Education approve the contract amendment with OCM BCOES for the provision of lit fiber for high-speed communications not to exceed \$3,107.24 per year for a three-year period. Discussion/Action

B. It is recommended that the Board of Education accept the internal audit report "Employee Withholding Authorizations" as prepared by the Bonadio Group. Discussion/Action

C. It is recommended that the Board of Education approve the corrective action plan (CAP) for the internal audit of Employee Withholding Authorizations. Board of Education Discussion/ Action

D. It is recommended that the Board of Education approve the Memorandum of Understanding (MOU) with Food Service. Discussion/Action

E. It is recommended that the Board of Education approve the purchase of a playground, per attached, for the Bridgeport Elementary School. Funding will come from capital project unused allowances and the Town of Sullivan. Discussion/Action

**VII. Superintendent's Report**

A. Tradition of Excellence, Celebrations and Successes

B. School Safety Update

C. Next Board of Education Meeting will be held on September 17, 2024, at 6:30 p.m. in the Chittenango Middle School

D. Board of Education Recognition Week – October 14 - 18, 2024

**VIII. Board Members' Reports**

A. Member Reports

1. Audit Committee

2. Budget Committee

3. Facilities/Transportation Committee
4. Policy Committee

B. Board Member Comments

**IX. CSE Recommendations**

- A. It is recommended by the Committees on Special Education and Preschool Special Education and reviewed by the Superintendent of Schools that the following students be placed in educational programs according to confidential information shared with the Board of Education.

610423080

610423002

**X. Personnel**

A. Personnel

1. It is recommended that the resignation of Jessica Brown, Instructional Aide (Students with Disabilities), be accepted effective August 19, 2024.
2. It is recommended that the services of Arielle Maciag, Instructional Aide (Students with Disabilities), be terminated effective August 19, 2024.
3. It is recommended that the resignation of Susan Moon, Instructional Aide (Students with Disabilities), be accepted effective August 27, 2024.
4. It is recommended that the resignation of Mary Potter, Instructional Aide (Students with Disabilities), be accepted effective August 27, 2024.
5. It is recommended that the resignation of Jaime Catlin, Instructional Aide (Students with Disabilities), be accepted effective August 27, 2024.
6. It is recommended that the resignation of Anne Shanahan, Instructional Aide (Students with Disabilities), be accepted effective August 27, 2024.
7. It is recommended that the resignation of Sarah Winchell, Instructional Aide (Students with Disabilities), be accepted effective August 27, 2024.
8. It is recommended that the Board of Education rescind the appointment of Alyssa Chizzonite's long-term substitute position as a Special Education teacher effective August 28, 2024, through June 27, 2025, at Step 2, Class 1.
9. It is recommended that Alyssa Chizzonite be granted a temporary, non-tenure-bearing appointment as a Special Education teacher effective August 28, 2024, through June 30, 2025, at Step 2, Class 1.

10. It is recommended that Courtney Schneider be granted a temporary, non-tenure-bearing appointment as a Special Education teacher effective August 28, 2024, through June 30, 2025, at Step 2, Class 1, pending verification of official transcripts.
11. It is recommended that Liliana Mondrick be granted a one-year probationary appointment as a School Nurse effective August 28, 2024, through June 30, 2025, at Step 1, Class 1.
12. It is recommended that Jaime Catlin be granted a four (4) year probationary appointment as a Teaching Assistant effective August 28, 2024, through August 27, 2028, pending verification of Teaching Assistant Certification.
13. It is recommended that Jessica Mosher be granted a probationary appointment as an Instructional Aide (Students with Disabilities) effective August 28, 2024, through October 27, 2024, and that the Superintendent of Schools be authorized to extend the probationary period through February 27, 2025.
14. It is recommended that Holly Russell be granted a probationary appointment as an Instructional Aide (Students with Disabilities) effective August 29, 2024, through October 28, 2024, and that the Superintendent of Schools be authorized to extend the probationary period through February 28, 2025.
15. It is recommended that Amber Thien be granted a probationary appointment as an Instructional Aide (Students with Disabilities) effective August 29, 2024, through October 28, 2024, and that the Superintendent of Schools be authorized to extend the probationary period through February 28, 2025.
16. It is recommended that Desiree Stoddard be granted a probationary appointment as an Instructional Aide (Students with Disabilities) effective September 1, 2024, through October 31, 2024, and that the Superintendent of Schools be authorized to extend the probationary period through February 28, 2025.
17. It is recommended that the Board of Education approve the change of effective dates for Gabriella Borba's probationary appointment as an Instructional Aide (Students with Disabilities) to September 1, 2024, through October 31, 2024, and that the Superintendent of Schools be authorized to extend the probationary period through February 28, 2025.
18. It is recommended that Erica Armstrong be granted a probationary appointment as an Instructional Aide (Library Media) effective September 5, 2024, through November 4, 2024, and that the Superintendent of Schools be authorized to extend the probationary period through March 4, 2025, pending fingerprint clearance.
19. It is recommended that Christina Neveldine be granted a probationary appointment as a School Bus Driver effective September 3, 2024, through September 2, 2025.

20. It is recommended that the following be approved as co-curricular advisors for the 2024-2025 school year:

**Elementary**

Sarah Martin  
Sarah Martin  
Emily Schaefer

**TBD**

**TBD**

**TBD**

**TBD**

**Position**

BRE Ball Handling  
BPT Ball Handling  
Character Education Advisor  
**Character Education Advisor**  
**Drama Supervisor**  
**Drama Supervisor**  
**Drama Supervisor**

**Middle School**

Diana Cashman  
Brittany Haas  
Melissa Kester  
Melissa Kester  
James Bongiovanni

**TBD**

Rebecca Connelly  
Diana Cashman  
Erin Wicks  
Erica Martin  
Sarah Rife  
Jenna Ballard

**Position**

FOR Club Advisor  
FOR Club Advisor  
Play Director, 5-6  
Play Director, 7-8  
Robotics  
**Robotics**  
Science Olympiad Advisor  
Student Council  
Student Council  
Yearbook Advisor  
Yearbook Advisor  
Library Club Advisor

**High School**

Katie Thomas  
Emily Norman  
Michael Garofalo  
Jodi Cosby  
Angela Murphy  
Samantha Johnson  
Alaina Leib  
Carly Willey  
Lisa Lowenberg  
Jennifer Smith  
Gregory Shepard  
Thomas Hansen  
Melissa O'Brien  
Adelaida Fragoso  
Sarah Schiralli  
Jolene Bennett  
Alaina Leib  
Lisa Murray  
Lisa Murray  
Jennifer Smith

**TBD**

Misty Coller

**Position**

Freshman Class Advisor  
Freshman Class Advisor  
Sophomore Class Advisor  
Junior Class Advisor  
Senior Class Advisor  
Senior Class Advisor  
Student Council Advisor  
Student Council Advisor  
Junior Honor Society Advisor  
Junior Honor Society Advisor  
National Honor Society Advisor  
National Honor Society Advisor  
Spanish Honor Society Advisor  
Spanish Honor Society Advisor  
French Honor Society Advisor  
French Honor Society Advisor  
FOR Club Advisor  
FOR Club Advisor  
SADD Advisor  
FBLA Advisor  
**FBLA Advisor**  
Mock Trial Advisor

Christopher Cashman  
 Allison Komanecky  
 Gina O'Rourke  
 Thomas Hansen  
 Allison Komanecky  
 Jacqueline Alex  
 Elizabeth Carpenter  
 Matthew Stearns  
 Lisa Stearns  
 Zachary Deapo  
 Joseph Sauvé  
 Matthew Stearns  
 Angela Murphy  
**TBD**  
 Natalie Stansbury  
 Joseph Sauvé  
 David Abell  
 Amy Tenney  
 Aaron Velardi  
 Matthew Stearns  
 Aaron Velardi  
 Joseph Sauvé  
 Julie Baran  
 Jacqueline Popkess  
 Jacqueline Alex  
 Justin Sylstra  
 Jolene Bennett  
 Jay Wingard

Mock Trial Advisor  
 Yearbook Advisor  
 Yearbook Advisor  
 Newspaper (Bear Facts)  
 Literacy Magazine (Fine Lines) Advisor  
 Literacy Magazine (Fine Lines) Advisor  
 Science Olympiad  
 Fall Play Director  
 Fall Play Director, Assistant  
 Fall Play Set Construction Advisor  
 Fall Play Audio & Lights Supervisor  
 Spring Musical Director  
 Spring Musical Assistant Director  
**Spring Musical Orchestra**  
 Spring Musical Choreographer  
 Spring Musical Audio & Lights  
 Sup. Spring Musical Set Construction  
 Chamber Orchestra  
 Dixieland Band  
 Select Choir  
 Jazz Band Director  
 District Lighting & Sound Coordinator  
 Testing Coordinator & Data Analyst  
 BEAR Program  
 Library Club Advisor  
 GSA Advisor  
 GSA Advisor  
 E-Sports Advisor

21. It is recommended that the following be approved as interscholastic coaches/advisors for the 2024 fall season:

<u>Name</u>	<u>Position</u>
Miles Levesque	Strength & Conditioning

22. It is recommended that the following names be approved for the Teacher/Substitute List for the 2024-2025 school year:

Debra McGee Cam Schiebler	Brandon Nutting Rolanda Williams	Christine Phaneuf
------------------------------	-------------------------------------	-------------------

**XI. Executive Session**

- A. Personnel
- B. Negotiations
- C. Legal Matters

## XII. Adjournment