

CHITTENANGO BOARD OF EDUCATION  
REGULAR MEETING  
Bolivar Road Elementary  
November 19, 2024  
6:30 P.M.

**MINUTES**

Geoffrey Zimmer called the meeting to order at 6:32 p.m. with the Pledge of Allegiance. This meeting was held in the Board of Education conference room.

Present: Siubhan Bongiovanni, Daniel Gibbons, Edward Gratien, Dana Kent, Daniel Mayer, Jason Thomas, Russell Wehner, Geoffrey Zimmer

Absent: Louis Cianfrocco

Also Present: Michael R. Eiffe, Superintendent of Schools  
Jason P. Clark, Assistant Superintendent for Instruction

Visitors: See List

There was no Addendum to the Agenda.

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**II. Public Comments**

The Chittenango Central School District Board of Education welcomes and encourages public input and comments. Board meetings are open meetings held in public, but are not public meetings in the sense of traditional town meetings. The Board accepts and understands its obligation to represent and to listen to the community. The time for public comments is offered at the beginning of every Board meeting. Members of the public are also encouraged to contact Board members before or after Board meetings to express concerns. The Board reserves the right to encourage or exclude comments at any other time. Public comments, at Board meetings, are welcomed within a controlled forum format, as facilitated by the Board President, which does not permit open discussion of confidential issues, such as, but not limited to, student discipline and personnel performance. Issues of a confidential nature would be forwarded to the Superintendent for further review and response.

There were no public comments at this time.

**III. Consent Agenda**

Upon motion made by Mayer, seconded by Zimmer, the following resolutions were offered:

A. Minutes

1. Approve the Minutes of the Board of Education meeting from October 8, 2024.

B. Financials

1. It is recommended that the Treasurer's Report for September and October 2024 be accepted.
2. It is recommended that the Appropriation Status Report for October 2024 be accepted.
3. It is recommended that the Revenue Status Report for October 2024 be accepted.
4. It is recommended that the Claims Auditor's Report for September and October 2024 be accepted.
5. It is recommended that the Treasurer's Report for September 30, 2024, for the Middle School Student Activities Account be accepted.
6. It is recommended that the Treasurer's Report for September 30, 2024, for the High School Student Activities Account be accepted.

VOTE:

AYES – 8

NAYS – 0

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**IV. Educational Presentation/Topics**

- A. New Teaching Staff Introductions: Michael Eiffe/Jason Clark – Information/Discussion
- B. Bolivar’s Commitment to Children and Community: Kara May – Information/Discussion

**V. Old Business**

- A. Capital Project Update – Information/Discussion

**VI. New Business**

Motion by Mayer, seconded by Russel, to approve new business resolutions A - G:

- A. It is recommended that the Board of Education approve the attached resolution option out of exemption under Section 487 of the Real Property Tax Law. Discussion/Action
- B. It is recommended that the Board of Education approve the corrective action plan (CAP) for the 2023-24 external audit. Discussion/Action
- C. It is recommended that the Board of Education approve the corrective action plan (CAP) for the 2024-24 Extra-classroom audit (ECA). Discussion/Action
- D. It is recommended that the Board of Education approve the Chittenango Workplace Violence Program as required by the New York State Workplace Violence Prevention Law and Regulation. Discussion/Action
- E. It is recommended that the Board of Education approve the attached list of technology to be deemed surplus and disposed of in the most cost-effective manner. Discussion/Action
- F. It is recommended that the Board of Education approve the updated substitute pay schedule effective 1/1/25. Discussion/Action
- G. It is recommended that the Board of Education approves the attached list of surpluses and authorizes their disposition in the most economically feasible manner. Discussion/Action

VOTE:

AYES – 8

NAYS – 0

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**VII. Superintendent's Report**

- A. Tradition of Excellence, Celebrations, and Successes
- B. School Safety Update
- C. Next Board of Education Meeting will be held on December 17, 2024, at 6:30 P.M. in the Chittenango Middle School

**VIII. Board Members' Reports**

- A. Member Reports
  - 1. Audit Committee
  - 2. Budget Committee
  - 3. Facilities/Transportation Committee
  - 4. Policy Committee
- B. Board Member Comments

**IX. CSE Recommendations**

- A. Motion by Gratien, seconded by Mayer, to accept the following CSE recommendations:

610422382	610422557	610421737	610423145
610421461	610421578	610421641	610362796
610422249	610398696	610421523	610408325
610422087	610413389	610413857	610421903
610421862	610421586	610422689	610421254
610421309	610421310	610422587	610416191
610402889	610416449	610422010	610422291
610421835	610422135	610415653	610421393
610412958	610420928	610421421	610407614
610408856	610408623	610421285	610412891
610413407	610402467	610421833	610421813
610420057	610415963	610391538	610422585
610422411	610402513	610417429	610418958
610421613	610421093	610421347	610416990
610421926	610377969	610409117	610420173
610376242	610421575	610365308	610422198

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610421486

610400823

610421624

610420733

VOTE:

AYES – 8

NAYS – 0

**X. Personnel**

A. Motion by Gibbons, seconded by Mayer, to accept personnel recommendations 1 - 14.

1. It is recommended that the resignation of Ciara Colburn, Teaching Assistant, be accepted, effective November 23, 2024.
2. It is recommended that the resignation of Christina Hodges, Instructional Aide (Students with Disabilities), be accepted effective October 31, 2024.
3. It is recommended that Joseph Seale's probationary appointment as a Cleaner be extended to February 7, 2025.
4. It is recommended that Jacob DeFrees, Head Custodian I, be granted a permanent appointment effective October 8, 2024.
5. It is recommended that Josiane dos Santos Paixao, Instructional Aide (Students with Disabilities), be granted a permanent appointment effective October 27, 2024.
6. It is recommended that Stephanie Shanahan, Instructional Aide (Students with Disabilities), be granted a permanent appointment effective November 1, 2024.
7. It is recommended that Christina Hodges be granted a four (4) year probationary appointment as a Teaching Assistant effective November 1, 2024, through October 31, 2028, pending verification of Teaching Assistant Certification.
8. It is recommended that Leann Sasso be granted a probationary appointment as an Instructional Aide (Students with Disabilities) effective November 12, 2024, through January 11, 2025, and that the Superintendent of Schools be authorized to extend the probationary period through May 11, 2025.
9. It is recommended that Leann Sasso, Instructional Aide (Students with Disabilities), be terminated effective November 14, 2024
10. It is recommended that Arnold Merola, Jr. be approved as a daily Administrative Substitute for the 2024-2025 school year.
11. It is recommended that Alexandra Drake's appointment as a long-term substitute Occupational Therapist be extended through June 27, 2025.

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12. It is recommended that the following names be approved as interscholastic coaches/advisors for the 2024-2025 winter season:

<u>Name</u>	<u>Position</u>
Brianna Lee	Modified 7 Girls Volleyball
Harold Muller	Varsity Boys Indoor Track
Eric Saunders	Varsity Bowling
Teghan Landers	Winter Strength & Conditioning

13. It is recommended that the following names be approved for the Teacher/Substitute List for the 2024-2025 school year:

Reynolds Davis	Jill Duby	Elizabeth Grogan
Kelly Kutik		

14. It is recommended that the following names be approved for the Support Staff Substitute List for the 2024-2025 school year:

Tia Beckwith	David Hunter	Necole Risley
Melanie Toner	Kimberly Wagner	

VOTE: AYES – 8 NAYS – 0

**XI. Executive Session**

Motion by Thomas, seconded by Gibbons, that the Board adjourns into Executive Session at 7:17 p.m. for the discussion of personnel issues, negotiations, and legal matters.

VOTE: AYES – 8 NAYS – 0

Motion by Kent, seconded by Thomas, that the Board returns from Executive Session at 9:05 p.m.

VOTE: AYES – 8 NAYS – 0

**XII. Adjournment**

Motion by Mayer, seconded by Wehner, to adjourn at 9:05 p.m.

VOTE: AYES – 8 NAYS – 0

Respectfully submitted,

Gabrielle Sgroi, Pro-Tem Clerk